

# BUSINESS ENGLISH PROGRAM

## About the Program

The Business English course at SolBridge Academy is designed to provide students with the practical skills of business communication in an international environment.

## Learning Objectives



The Business English course at SolBridge Academy prepares students to communicate effectively in an international business setting by:

- Teaching students how to communicate better and more effectively in everyday professional environments.
- Introducing students to vocabulary used on a daily basis in a work context, such as in interviews, speaking with colleagues, giving presentations and communicating in meetings.
- Focusing on the writing aspects of business in the forms of emails, letters, and taking minutes.
- Developing key language skills through business-orientated activities.
- Stimulating creative and critical thinking by simulating real-life work situations.

## Requirements



This course is designed for professional students who have an upper-intermediate to high grasp of the English language and have a demonstrated accuracy in reading, writing, speaking and listening.

## Outline of the Course

- **Business English Basics (2 hrs)**

This section aims to improve your understanding of style, tone and knowledge of communication methods in business practices, specifically vocabulary, writing, speaking and listening.

- **English for Business Writing (2.5 hrs)**

This section aims to improve your writing skills by enhancing your use of vocabulary, knowledge of different business writing practices and writing professional documents in a business setting.

- **English for Business Speaking (2.5 hrs)**

This section aims to improve your speaking skills by enhancing your use of vocabulary, pronunciation, verbal communication skills in a business setting, which include activities such as delivering professional business speeches and doing effective presentations.

## Duration



7 hours; Bespoke courses are available, and we are flexible in our packages and course duration. SolBridge academy offers various courses with optional modules or components that address specific client needs.

## Location



SolBridge | Daejeon | Your Company

## Teaching Method



All class material's are 100% in english.

## Fees & Tuition



No application fee;  
700,000 KRW total tuition.

